



Valued Supplier Partner,

The Lear Corporation Conflict Minerals Team wants to take this opportunity to thank your company for all your endeavors during the 2017 Conflict Minerals Reporting Year.

Lear is now focusing efforts on the 2018 Reporting Year and strives to demonstrate year-over-year improvement in our due diligence efforts related to conflict minerals. This year, Lear will be focusing on the quality of supply chain responses and suppliers that report “valid” smelter data. In this case, “valid” is defined as identifying all tantalum, tin, tungsten, and gold (3TG) smelter(s) or refiner(s) (SORs) that have been verified in your supply chain.

2018 Conflict Minerals Reporting Expectations

- **Reporting Format** – Lear requires using the industry standard CMRT Revision 5.1x or higher
 - The CMRT can be found on <http://www.responsiblemineralsinitiative.org/conflict-minerals-reporting-template/>
- **Declaration Scope or Class** – For 2018, Lear will accept the following options:
 - **Company** – represents the products that your company ships to all of your customers.
 - **Product (or List of Products)** – specific to products supplied to Lear. If you select this option, show the complete list of products in the **Product List** tab of the CMRT. If IMDS data is available, indicate the IMDS ID in the comments column.
 - **User Defined** – represents group of products that your company is supplying to Lear. If you select this option, indicate in the **Description Scope** “Parts supplied to Lear”
- **Methods of Reporting** – Lear will accept two methods of reporting:
 - iPoint Conflict Minerals Platform (iPCMP) (strongly preferred)
 - iPCMP Basic License is FREE <http://conflict-minerals.com/>
 - Lear Corporation’s iPCMP ID number is 2288.
 - If your company is using iPCMP, email your iPCMP ID number to conflictminerals@lear.com
 - Lear’s Conflict Minerals Mailbox
 - Submit CMRT via email to conflictminerals@lear.com
- **Timing** – Lear requires your response to be submitted by the following dates:
 - CMRT declarations are accepted starting August 1, 2018 and due on **August 30, 2018** (Preliminary YTD report)
 - Full calendar year updates are due by **January 10, 2019**
- **For further guidance on conflict minerals reporting, visit the following links**
 - Lear Supplier Portal (http://www.lear.com/en/supplier_info/)
 - AIAG – Web Training (FREE) <http://blog.aiag.org/free-conflict-minerals-web-training-videos-now-available>
 - AIAG (<http://conflictminerals.aiag.org>)
 - SEC (<https://www.sec.gov/divisions/corpfin/guidance/conflictminerals-faq.htm>)
 - RMI (<http://www.responsiblemineralsinitiative.org/>)

We ask you to source responsibly and endeavor to understand that sourcing of your materials neither directly nor indirectly provides funding to conflicts and human rights abuses. See the Lear Conflict Minerals Sourcing Policy for more information: http://lear.com/user_area/content_media/raw/ConflictMineralsPolicy.pdf.

Further, your company is expected to adhere with **Lear’s Code of Business Conduct and Ethics** and ensure that you are not associated with any exporting and prohibited transactions – and that you comply with all applicable legal requirements and prevent incidents or conditions that may result in a violation of law and restrictions.

For specific questions in completing your CMRT, please send an email to conflictminerals@lear.com.

Thank you for your continued collaboration.

Jack Nunes
Vice President
Global Health, Safety and Environmental Management

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