



August 8, 2016

Valued Supplier Partner,

The Lear Corporation Conflict Minerals Team wants to take this opportunity to thank your company for all your endeavors during the 2015 Reporting Year on the Conflict Minerals Reporting Template (CMRT). Lear is now focusing efforts on the 2016 Reporting Year.

Lear is required to demonstrate year-over-year improvement in our due diligence efforts related to conflict minerals. This year, Lear will be focusing on increasing the percent of supply chain responses and suppliers that report “valid” smelter data. In this case, “valid” is defined as identifying all tantalum, tin, tungsten, and gold (3TG) smelter(s) or refiner(s) (SORs) that have been verified in your supply chain.

2016 Conflict Minerals Reporting Expectations

- **Reporting Format** – Lear requires using the industry standard CMRT Revision 4.10 or higher
 - The CMRT can be found at <http://www.conflictreesourcing.org/conflict-minerals-reporting-template/>
- **Declaration Scope or Class** – For 2016, Lear will accept the following options:
 - **User Defined** (strongly preferred) – Select this option if your response represents only the parts that your company supplied to Lear in 2016. If you select this option, indicate in the **Description Scope** “Parts supplied to Lear in 2016”
 - **Company** – Select this option if your response represents the products that your company ships to all of your customers.
 - **Product (or List of Products)** – Select this option if your response is specific to products supplied to Lear. If you select this option, show the complete list of products in the **Product List** tab of the CMRT. If IMDS data is available, indicate the IMDS ID in the comments column.
- **Methods of Reporting** – Lear will accept two methods of reporting:
 - iPoint Conflict Minerals Platform (iPCMP) (strongly preferred)
 - iPCMP Basic License is FREE <http://conflict-minerals.com/>
 - Lear Corporation’s iPCMP ID number is 2288.
 - If your company is using iPCMP, email your iPCMP ID number to conflictminerals@lear.com
 - Lear’s Conflict Minerals Mailbox
 - Submit CMRT via email to conflictminerals@lear.com
- **Timing** – Lear requires your response to be submitted by the following dates:
 - CMRT declarations are due to on **September 01, 2016** (preliminary Year-To-Date report)
 - Full calendar year updates are due by **January 05, 2017**
- **For further guidance on conflict minerals reporting, visit the following links**
 - Lear Supplier Portal (http://www.lear.com/en/supplier_info/)
 - AIAG (<http://conflictminerals.aiag.org>)
 - SEC (<https://www.sec.gov/divisions/corpfin/guidance/conflictminerals-faq.htm>)
 - CFSI (<http://www.conflictreesourcing.org>)



We strongly encourage you to use minerals sourced from validated conflict free smelters and refiners in products supplied to Lear. Information on active or validated conflict free smelters and refiners is publicly available at the Conflict-Free Sourcing Initiative (CFSI) website:

- <http://www.conflictreesourcing.org/conflict-free-smelter-refiner-lists/>
- <http://www.conflictreesourcing.org/active-smelters-refiners/>

For specific questions in completing your CMRT, please send an email to conflictminerals@lear.com.

Thank you for your continued collaboration.

Jack Nunes
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